



Vacancy Announcement



Exciting Career Opportunity

Foreign Trade Bank of Cambodia (FTB) is the first commercial bank in Cambodia, a truly local bank trusted since 1979. FTB has been providing customers with safe and reliable banking services. With the vision to be the preferred commercial bank in Cambodia, we continue supporting customer to grow and prosper while offering stable and long term career opportunities for all staff. As we are expanding the operation and building a high performing team to support our long-term sustainable growth, we are looking for highly motivated and qualified candidates to join with our "Employer of Choice Bank"

Officer, Green & Sustainable Initiative (01 Positions based in Head Office)

The role will support the coordination and implementation of the Bank's green finance, sustainability, and environmental and social risk management initiatives, particularly those undertaken with development partners, technical assistance providers, and sector stakeholders.

Main Duties

- Maintain integrated workplans, implementation trackers, and supporting documentation for green initiatives, including milestones, responsibilities, timelines, and evidence of progress.
- Coordinate meetings, workshops, advisory sessions, and follow-up actions with internal teams and external partners to ensure timely delivery of agreed outputs.
- Support the development and implementation of institutional improvements related to sustainability practices, and environmental and social management systems, including policies, procedures, tools, templates, and internal guidance.
- Prepare progress updates, briefing notes, reports, presentations, and supporting documents for management and external stakeholders, ensuring accuracy, consistency, and proper version control.
- Support internal coordination across relevant departments to ensure timely follow-up on decisions, action points, and deliverables.
- Assist in organizing capacity-building activities, including trainings and workshops related to green finance and environmental and social management.
- Onboard green and sustainable businesses to utilize bank products and services.
- Support the implementation of the Bank's Environmental and Social Management System (ESMS), including documentation, process coordination, internal follow-up, and reporting.
- Assist in tracking institutional progress on sustainability, climate finance, and ESMS-related priorities, including risks, issues, lessons learned, and areas requiring management attention.
- Prepare concise management updates and executive-ready materials to support decision-making by senior management and relevant committees.

Experiences

- Bachelor's degree (or equivalent) in environmental management, climate change, sustainability/ESG, economics/finance, development studies or another relevant discipline.
- At least 1 year of relevant experience in one or more of: project/program coordination; ESG/sustainability; environmental and social safeguards; climate finance; development projects; financial sector risk/compliance; or consulting/analyst roles supporting similar topics.
- Evidence sources relevant to the skillset include: ESMS requirements for financial institutions, safeguards (including grievance mechanisms and SEAH), and climate/GHG measurement approaches.
- Practical understanding of ESMS concepts and workflows (screening, risk categorization, ESDD documentation packs, mitigation tracking, monitoring reporting).
- Basic climate finance literacy (mitigation/adaptation concepts, green finance products, risk/return framing) consistent with program aims to mobilize climate-aligned financing and develop green products.

Interested applicants, please send by email attached with a cover letter and your most updated CV (with current photo) to: hr@ftb.com.kh or submit the hard copy at Our Head Office, Building No. 33 C-D, Tchecoslovaquie Blvd(169), Sangkat Veal Vong, Khan 7Makara Phnom Penh. Only short-listed candidates will be contacted for interview.

More information, please kindly contact phone number: 081 666 597/081 444 179



+855 23 862 111



hr@ftb.com.kh



www.ftb.com.kh

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